



# IPLOCA

56<sup>th</sup> Annual Convention

**SORRENTO, ITALY**

9-13 September 2024

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Together - Delivering Sustainable Energy Infrastructure

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**IPLOCA**



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# Welcome to IPLOCA's 56th Annual Convention

## Make the Most of IPLOCA 2024

The IPLOCA Convention is an annual gathering of the top leaders of the pipeline industry worldwide. This event is a unique opportunity for IPLOCA members, media partners, and guests to socialise, network and discuss business in a friendly, relaxed environment. Executives and decision makers from more than 40 countries will be present, working in every sector of the pipeline engineering, manufacturing, construction, and supply business.

## It's Good for Business

The pipeline industry's latest news in HSE, ideas and technologies are front and centre at IPLOCA. Listen to experts in their field present innovative improvements in HSE, new trends and major projects being developed. Learn more about cutting-edge technologies, methods and procedures. Expand your own points of view while sharing your thoughts with the people who make pipelines happen.

## It's a Great Networking Opportunity

Some of your best business relationships can start right here. Expand and strengthen your industry network via our unique B2B meetings. Renew friendships with IPLOCA members from around the world. Develop a dialogue with leaders in your field and share experiences with fellow professionals. Take advantage of the numerous sponsorship opportunities as well as poster sessions to provide your company with excellent visibility.

## It Offers Excellent Social Events and Entertainment

Outside of industry gatherings, the IPLOCA Convention creates a very social atmosphere by offering members and their spouses an array of social events, including cultural tours, a golf tournament, cocktail parties, banquets and dancing. IPLOCA 2024 brings us to Sorrento, a picturesque coastal town overlooking the Bay of Naples in Southern Italy, within a short travel distance of the UNESCO World Heritage Sites of Pompeii and Herculaneum, as well as the beautiful island of Capri.

## It Helps Prepare for the Future

The sustainable future of the pipeline industry belongs to us all. Make the most of IPLOCA 2024 and make sure you are prepared for what is to come in these times of great transition and uncertainty in our business. Use what you learn to guide your strategy, strengthen your business, and build closer relationships with your clients and contractors. Follow up with new connections. Use social media to share your successes and learn from those of others.

IPLOCA's Annual Convention is one of those events that every delegate and their respective partner keep in their calendar year after year.

**What you take away from IPLOCA 2024 can and will make all the difference.**







## Message from the President

I am delighted to invite you to the 56th IPLOCA Annual Convention taking place in Sorrento, Italy!

This year the Convention will bring us to the magical town of Sorrento, often referred to as the 'Jewel of the Amalfi Coast'. The beauty of the sun-drenched landscape with its dramatic cliffs and lemon trees, the region's rich cultural heritage and the special southern Italian atmosphere make it a truly unique destination.

**'Together - Delivering Sustainable Energy Infrastructure'** is the theme of the Convention, the same as last year. The event will feature talks about the path leading to a more sustainable future, and speakers will share insights into common regulatory and technological challenges our members face as countries strive to reduce carbon footprints.

At the Annual General Meeting, I will provide members with a review of the year, and the Incoming President will present his 2024-2025 Objectives. We will also update you on a number of IPLOCA Initiatives, such as the brand new NextGen Network launched with the aim of supporting young professionals in our industry. Committee chairs will brief you on what our committees have achieved in the past 12 months. One of the highlights will be the celebration of excellence in our industry when the winners of the 2024 IPLOCA Awards will be announced.

Given the exceptional location, we wanted attendees to have sufficient time to visit some of the magnificent places the region is famous for. Therefore, attendees will be able to take part in three days of tours between Monday and Wednesday. Those of us who are keen golfers will be able to compete in the traditional Golf Tournament on Wednesday. Open General Meetings will be held on Thursday and Friday, while the Annual General Meeting is set to take place on Friday.

When registering, attendees will be able to choose from an impressive list of tours. This year's cultural programme includes a visit to the island of Capri with lunch served in a restaurant in Positano. Delegates will also have the opportunity to visit the National Museum and Sansevero Chapel in Naples, and the two UNESCO World Heritage Sites of Pompeii and Herculaneum. The excellent state of preservation of these rich archaeological sites gives an invaluable insight into everyday life in Roman times.

I extend my sincere thanks to our sponsors for their generosity and for making this annual event so unique. I would also like to thank the IPLOCA Board of Directors and the Secretariat for their outstanding support during my presidency.

Online registration will open on 15 May. Please register early to secure your choice of tours as we expect a particularly high demand for places this year.

I am looking forward to seeing you in Sorrento!

Best regards,

A handwritten signature in black ink, appearing to read 'Roberto Castelli'.

Roberto Castelli  
IPLOCA President 2023 - 2024



## Sorrento

**Seamlessly weaving together ancient allure and contemporary charm amidst fragrant lemon orchards and verdant olive groves, Sorrento enjoys a Mediterranean climate, ensuring its appeal throughout the year.**

Home to approximately 16,500 residents, this enchanting coastal town serves as a gateway to the breathtaking landscapes of the Campania region.

Rooted in history, Sorrento, once known as 'Surrentum,' boasts a heritage dating back to the 8th century BC, flourishing under the influences of Etruscan, Greek, and Roman civilizations. Its strategic coastal location facilitated trade and cultural interchange, establishing it as a vital centre along the Amalfi Coast.

Despite enduring various invasions throughout history, including Roman, Byzantine, Norman, and Saracen, Sorrento remained resilient, preserving its maritime heritage and cultural significance. Its mythical connections to figures like Ulysses and Circe add an extra layer of fascination to its storied past.

Elevated to an archbishopric in 420 AD, Sorrento witnessed the ebb and flow of different rulers, including

Ottomans and Spanish. Undeterred by adversities such as the sack of 1558 and the plague of 1656, Sorrento rebounded and flourished in the 19th century, emerging as a premier tourist destination showcasing its ancient splendour, and captivating history.

Today, Sorrento enchants visitors with its panoramic vistas, aromatic citrus groves, and rich cultural tapestry. Exploring the town's historic centre reveals a maze of winding cobblestone streets and charming alleyways, adorned with cozy cafes, artisan boutiques, and centuries-old churches. The bustling Piazza Tasso stands as the beating heart of Sorrento, where locals and tourists alike gather to savour a leisurely espresso or treat themselves to gelato from one of the artisanal shops.

Sorrento's culinary scene is a testament to its authentic Italian heritage. Whether indulging in a classic Neapolitan pizza, savouring freshly caught seafood overlooking the sea, or enjoying a glass of limoncello beneath the shade of an ancient olive tree, Sorrento invites visitors to relish the timeless beauty and hospitality of Southern Italy and bask in the essence of La Dolce Vita!



# Convention Programme


Sunday 8 September		Dress Code
09:00 – 10:00	Executive Committee Meeting (IPLOCA executive committee members only)	Smart casual
10:00 – 16:30	Board Meeting 1 (IPLOCA board members)	Smart casual
19:00 – 23:00	Board of Directors Dinner (IPLOCA board members & accompanying partners only)	Smart casual
Monday 9 September		Dress Code
09:00 – 17:00	Tour 1 – Naples	Casual
08:30 – 12:30	Tour 2 – Pompeii Ruins	Casual
14:00 – 18:00	Tour 3 – Herculaneum	Casual
18:00 – 19:00	First-time Attendees Reception (first-time attendees only)	Smart casual
19:00 – 20:00	IPLOCA Welcome Cocktails ( <b>open to all</b> )	Smart casual
20:00 – 23:00	IPLOCA Welcome Dinner ( <b>open to all</b> )	Smart casual
Tuesday 10 September		Dress Code
09:00 – 17:00	Tour 4 – Capri & Positano	Casual
08:30 – 12:30	Tour 5 – Herculaneum	Casual
14:00 – 18:00	Tour 6 – Pompeii Ruins	Casual
19:00 – 23:00	President's Dinner (by invitation only)	Black tie/formal 
Wednesday 11 September		Dress Code
07:30 – 15:30	Maats/Liebherr Golf Tournament (pre-registration required)	Golf attire
09:00 – 17:00	Tour 7 – Naples	Casual
08:30 – 12:30	Tour 8 – Pompeii Ruins	Casual
14:00 – 18:00	Tour 9 – Herculaneum	Casual
17:30 – 18:30	World Federation Meeting (by invitation only)	Business suit
Thursday 12 September		Dress Code
08:30 – 12:00	1st Open General Meeting ( <b>open to all</b> )	Business suit
10:00 – 10:45	Coffee Break & Poster Sessions	Business suit
12:00 – 13:30	CRC-Evans Luncheon ( <b>open to all</b> )	Business suit
14:00 – 16:00	Business to Business (B2B) Meetings (confirmed participants only)	Business suit
16:00 – 16:30	Election Meetings (all Regular & Associate Member representatives)	Business suit

Thursday 12 September (continued)		Dress Code
17:00 – 17:30	Board Meeting 2 (IPLOCA board members only)	Business suit
19:00 – 20:00	PipeLine Machinery International Cocktails ( <b>open to all</b> )	Casual
20:00 – 23:00	Caterpillar Party ( <b>open to all</b> )	Casual
Friday 13 September		Dress Code
08:30 – 09:15	Annual General Meeting ( <b>open to all</b> )	Business suit
10:00 – 14:00	The First Lady's Lunch (outside the hotel, open to all accompanying partners)	Smart casual
09:15 – 10:00	Coffee Break & Poster Sessions	Business suit
10:00 – 13:00	2nd Open General Meeting ( <b>open to all</b> )	Business suit
13:00 – 14:00	IPLOCA Lunch ( <b>open to all</b> )	Business suit
15:00 – 15:30	Board Meeting 3 (IPLOCA 2023-2024 and 2024-2025 board members)	Business suit
15:30 – 17:00	Board Meeting 4 (IPLOCA 2024-2025 board members)	Business suit
19:00 – 20:00	Final Banquet Cocktails ( <b>open to all</b> )	Black tie/formal 
20:00 – 24:00	Final Banquet ( <b>open to all</b> )	Black tie/formal 
23:30 – 04:00	Dancing 'til Dawn ( <b>open to all</b> )	Casual

## IPLOCA Convention App

All registered convention attendees will receive an email on **Monday 12 August** with instructions on how to download and log into the convention app. Delegates will be able to use the app to connect with other attendees, check their personal event and tour registrations, and access information on the business meetings, speakers' biographies, poster sessions, and much more. We encourage all attendees to download the app and check out the many features that are available.

## Dress Code

IPLOCA Dress Code	Men	Ladies
Black tie/formal 	Tuxedo	Long dress/evening wear
Business suit	Jacket/business suit and tie	Business suit, dress or trousers
Smart casual	Jacket, tie optional	Business suit, dress or trousers
Casual	Relaxed clothing, trousers/shorts/jeans and comfortable shoes	Relaxed clothing, trousers/shorts/jeans/ Dress/skirt and comfortable shoes

**Dress code for tours:** casual with comfortable walking shoes. Temperatures range from 20 to 26°C in September.

# Business Meetings

Sunday 8 September	
09:00 – 10:00	Executive Committee Meeting (IPLOCA executive committee members only)
10:00 – 16:30	Board Meeting 1 (IPLOCA board members)
Monday 9 September	
18:00 – 19:00	First-time Attendees Reception (first-time attendees only)
Wednesday 11 September	
17:30 – 18:30	World Federation Meeting (by invitation only)
Thursday 12 September	
08:30 – 12:00	1st Open General Meeting ( <b>open to all</b> )
10:00 – 10:45	Coffee Break & Poster Sessions ( <b>open to all</b> )
14:00 – 16:00	Business to Business (B2B) Meetings (confirmed participants only)
16:00 – 16:30	Election Meetings (all Regular & Associate Member representatives)
17:00 – 17:30	Board Meeting 2 (IPLOCA board members only)
Friday 13 September	
08:30 – 09:15	Annual General Meeting ( <b>open to all</b> )
09:15 – 10:00	Coffee Break & Poster Sessions ( <b>open to all</b> )
10:00 – 13:00	2nd Open General Meeting ( <b>open to all</b> )
13:00 – 14:00	IPLOCA Lunch ( <b>open to all</b> )
15:00 – 15:30	Board Meeting 3 (IPLOCA 2023-2024 and 2024-2025 board members)
15:30 – 17:00	Board Meeting 4 (IPLOCA 2024-2025 board members)



## IPLOCA Awards

The winners of the 2024 IPLOCA Awards will be announced at the Open General Meetings:

- ▶ **Health & Safety Award** - sponsored by IPLOCA, in recognition of recently launched initiatives aimed at improving the health & safety of the pipeline industry.
- ▶ **Environmental Award** - sponsored by Shell, in recognition of an exemplary achievement in pipeline construction work in reducing the impact on the environment.
- ▶ **Excellence in Project Execution Award** - sponsored by IPLOCA, in recognition of an outstanding project execution in onshore and offshore pipeline, or facilities construction.

## Election Meetings

All Regular and Associate Member representatives are invited to attend these meetings on Thursday afternoon.

Regular Members will be requested to cast their vote (one per RM company) to elect a representative for their geographical region, and Associate Members will be requested to cast their vote (one per AM company) to elect a representative for the Associate Members to serve on the 2024-2025 Board of Directors, should a vacant seat be available, and confirm any incumbent Directors entering their second year of office.

## Business to Business Meetings (B2B)

Ten-minute, one-to-one appointments with buyers, suppliers, operators and contractors will be organized on Thursday afternoon to give members the possibility to establish contact and to express their interest in potential business opportunities.

**Note:** Only IPLOCA members who have indicated their interest in a B2B meeting during the convention registration process, and received confirmation from the IPLOCA Executive Secretary, will be able to attend these meetings.

## Poster Sessions

Registered delegates will have the opportunity to host Poster Sessions during the coffee breaks at the Open General Meetings on Thursday and Friday morning.

**Note:** A fee of EUR 1,000 will be charged to host a Poster Session. The funds collected from these fees will be used to help finance the [IPLOCA Scholarship Programme](#).

If your company would like to participate in a B2B Meeting or host a Poster Session, please indicate your interest when registering for the convention.



# Tour Programme

Many thanks to **Bonatti S.p.A., Consolidated Contractors Company (CCC), Fernas Construction Company, G.D.I., Laurini, Precision Pipeline, Qapca Group B.V., U.S. Pipeline, Inc., Winn & Coales International Ltd., and Worldwide Machinery** for their sponsorship of this year's tour programme.

If you have any requirements for private tours, transportation or hospitality services, please send an email to Patrizia De Gregorio - Project Leader, [sales@russoagency.it](mailto:sales@russoagency.it) who will be happy to assist with any arrangements.

**Note:** When registering to participate in a tour all delegates will be required to pay a non-refundable Booking Fee of EUR 30 per person, per tour. The funds collected from these booking fees will be used to help finance the [IPLOCA Scholarship Programme](#).



**Russo Travel s.r.l.**  
Via S. Antonio 13  
80067 Sorrento (NA)  
[www.russoagency.it](http://www.russoagency.it)

### IMPORTANT!

**When you reserve a place on a tour you are making a commitment to participate.** A place is reserved for you and the number of participants and financial guarantees are made to the suppliers of the coaches, restaurants, museums etc.

All the tours have a maximum capacity so **if you are unable to participate in a tour you have registered for, PLEASE notify the staff at the Registration Desk at least 24 hours prior to the departure of the tour.**

Each 'no-show' prevents us from offering a place to someone on the waiting list.

Thank you for your cooperation.

Monday 9 September		Tuesday 10 September		Wednesday 11 September	
Tour 1 Naples (incl. lunch) 09:00 – 17:00	Tour 2 Pompeii Ruins 08:30 – 12:30	Tour 4 Capri & Positano (incl. lunch) 09:00 – 17:00	Tour 5 Herculaneum 08:30 – 12:30	Tour 7 Naples (incl. lunch) 09:00 – 17:00	Tour 8 Pompeii Ruins 08:30 – 12:30
	Tour 3 Herculaneum 14:00 – 18:00		Tour 6 Pompeii Ruins 14:00 – 18:00		Tour 9 Herculaneum 14:00 – 18:00

**Dress Code for all tours:** casual with comfortable walking shoes, waterproof jacket and/or umbrella.







With 60 million tourists every year, Italy is a prime spot for pickpockets.

We recommend you leave all your valuables in the hotel safe and only carry a photocopy of your passport or driving licence with you.

When visiting the popular tourist attractions, particularly in Naples, make sure to keep your hand over the opening of any bags and do not leave wallets or phones in your pockets. Be extra careful with leaving phones sitting on tables at restaurants. The most important thing is to be smart and watch your items.

Visitors should also be wary of distractions that are created by pickpockets, and strangers 'accidentally' bumping into you - a method that is frequently used to snatch a bag or wallet.

## Tours 1 & 7 Naples

Monday AND Wednesday

09:00 – 17:00 including lunch

Travel time to Naples is approximately 1h to 1h15 depending on traffic.

With an extensive collection of artefacts from Pompeii and Herculaneum, including exquisite mosaics and bronze sculptures, as well as antiquities from Greek, Roman and Renaissance times, the National Archaeological Museum (MANN) is one of the oldest and most important of its kind in the world.

The museum also houses the 'Secret Cabinet' (Gabinetto Segreto), the name the Bourbon Monarchy gave the private rooms in which they held their fairly extensive collection of erotic or sexual artefacts, mostly deriving from excavations of Pompeii and Herculaneum. Access at the time was, however, limited to persons of 'mature age and known morals...'

Antipasti and pizza will be served for lunch at the sea front restaurant Antonio & Antonio.

Participants will also visit the historical centre of the city and the Sansevero Chapel where they will discover the Veiled Christ, a masterpiece completed in 1753 by the Neapolitan artist Giuseppe Sanmartino.



Tours 2, 6 & 8

## Pompeii Ruins

Monday AND Wednesday

08:30 – 12:30

Tuesday

14:00 – 18:00

Step into the past with a tour of Pompeii's ancient ruins, preserved since the eruption of Mount Vesuvius in 79 AD. Participants on this half-day tour will discover streets, homes and public buildings that offer an insight into daily Roman life. Despite the devastation of the eruption, haunting remnants of the city remain, such as the Forum. Plaster casts of victims portray their plight, frozen for eternity. The intricate mosaics, colourful frescoes and architectural details all reveal the sophistication of Pompeii's civilization.

In 1997, UNESCO recognized Pompeii, Herculaneum, and the neighbouring areas for their extraordinary archaeological significance adding them to its World Heritage List.

Tour highlights will include the Palace of the Gladiators, a small theatre, Stabiana Street with its shops and restaurants, a private dwelling, thermal baths, a brothel and the Forum, the focal point of the main public buildings for the city's administration and justice, and the site of its trading activities. Also included, is a visit to the Antiquarium, where curated artefacts offer even deeper insights into Pompeii's history, customs, and tragic demise.







## Tours 3, 5 & 9 Herculaneum

Monday AND Wednesday

14:00 – 18:00

Tuesday

08:30 – 12:30

Herculaneum might only be 15 kilometres away from Pompeii, but there is a significant difference in the level of preservation of the two sites. The difference lies in the direction in which the debris from Vesuvius' eruption travelled. Pompeii was right in the firing line as large chunks of rock, ash and super-heated gases bore down on the town, causing huge structural damage as the city was buried. Herculaneum, however, avoided this rain of volcanic debris, and after suffering a pyroclastic blast which instantly killed all the residents, it was entirely buried under a layer of ash, which subsequently hardened, preserving much more of the town.

Pompeii is the larger of the two sites and provides the visitor with a more complete impression of a Roman town, whereas Herculaneum offers a window into the private lives of an ancient culture. The buildings, some of which are two-storied, are almost entirely intact with delicate items preserved, such as exquisite mosaics, wooden structures and even food.



## Tour 4

### Capri & Positano

Tuesday

09:00 – 17:00 including lunch

The tour begins with a short transfer by minibus to the port of Sorrento before embarking on a private hydrofoil. Participants will enjoy panoramic views of the Amalfi Coast as the boat makes its way to the stunning island of Capri, passing by the iconic Faraglioni Rocks.

Upon arrival, the tour guides will accompany participants to the main square of Capri, la Piazzetta. From there, participants will have time to wander through the narrow streets lined with luxury shops, admire the ocean views from the island, and stop for a cappuccino at one of the many open-air cafes.

After a morning of exploration, participants will return to the hydrofoil and cruise along to the charming coastal town of Positano, where colourful cliffside houses cascade down to the azure waters below. Lunch will be at Ristorante l'Incanto, located directly on the beach.

After lunch participants will have some free time to explore Positano's charming streets, filled with art galleries and boutiques offering handmade ceramics, local fashion and artisanal goods. The Church of Santa Maria Assunta is also worth a visit, famous for its beautiful dome adorned with colourful majolica tiles.







## Maats/Liebherr Golf Tournament Golf Club Salerno

Wednesday 11 September  
07:30 – 15:30 (exact times to be confirmed)

In the March IPLOCA Newsletter we announced that IPLOCA's golfers would be heading to the Volturno Golf Club at the Crowne Plaza Marine Resort. Unfortunately, due to a delay in the renovations of the hotel and golf course the opening has now been postponed to the beginning of 2025, and the club will not be available for September 2024.

For that reason, we had to start our search again and we are pleased to announce that we are currently finalizing arrangements with the Golf Club Salerno. The Club was built in 1999 and is approximately a 1h15' minute drive from the Hilton Sorrento Palace.

More information about Golf Club Salerno is available at: [www.golfclubsalerno.it/](http://www.golfclubsalerno.it/)

Exceptionally this year, **places are limited to a maximum of 40 persons** so we do advise you to register early on the convention registration website at [www.iploca.com](http://www.iploca.com)

Maats Pipeline Professionals and Liebherr would like to thank everyone for their support and look forward to seeing you in Sorrento.





## The First Lady's Lunch (open to all accompanying partners)

Friday 13 September

10:00 – 14:00

Whilst IPLOCA Member representatives attend the AGM and OGM on Friday morning, all spouses and accompanying partners are invited to join IPLOCA's first lady for this excursion to a local farmhouse, where fruit and vegetables are meticulously cultivated by local farmers.

Nestled on a hill just a 20-minute drive from Sorrento, the Ruoppo family's villa boasts six hectares of land, providing the majority of the ingredients brought to you for lunch at Fattoria Terranova.

Participants will learn about the intricacies of planning a sustainable vegetable garden, mindful of both its ecological footprint and biodiversity. This will be followed by a demonstration of how mozzarella is made, in addition to learning the secrets to making ravioli - the beloved Italian classic celebrated worldwide.





## Hotel & Room Information



Hilton Sorrento Palace  
Via Rivolo Sant'Antonio 13  
80067 Sorrento (Naples)  
Italy

Tel.: +39 081 878 4141  
Website: [www.hiltonsorrentopalace.com](http://www.hiltonsorrentopalace.com)

For questions concerning **IPLOCA room reservations** send an email to: [sorrento.reservations@hilton.com](mailto:sorrento.reservations@hilton.com) or call +39 081 877 5228.

When calling it is important to mention the reservation concerns the IPLOCA Convention.

Surrounded by a beautiful citrus garden with lemon, orange and grapefruit trees, the Hilton Sorrento Palace is a 15-minute walk to the historical centre of Sorrento, an ideal spot for shopping or enjoying the vibrant nightlife.

The hotel has just completed an extensive renovation and offers 331 guest rooms, the majority of which overlook the Bay of Naples and Mount Vesuvius, an idyllic setting that sets the stage for an unforgettable stay.



- |                        |             |                          |                            |
|------------------------|-------------|--------------------------|----------------------------|
| Museums                | Playgrounds | SITA Bus stop            | Suggested walk to downtown |
| Lift to the port/beach | Churches    | Panoramic viewpoint      | Suggested running path     |
| Train Station          | Hydrofoil   | Saint Francesco Cloister |                            |
| Hospital               | Parking     | Sedil Dominova           |                            |
| EAV Bus stop           | Taxi        |                          |                            |





### Check-in/Check-out Times

**Hotel check-in time is 16:00.** Every effort will be made by the Hilton Sorrento Palace to accommodate guests arriving before the check-in time, however, rooms may not be immediately available.

**Hotel check-out time is 12:00.** Requests to retain rooms beyond this time should be directed to the front desk upon your arrival. Should it be possible to retain the room beyond the check-out time, a late departure charge may be applicable.

In order to secure a very early check-in or a very late check-out it is advisable to book the room for the night before, or for the following night.

### Early Departure Fees

All guests are obliged to reconfirm their departure date with the Hotel's front desk staff upon check-in.

Hilton Sorrento Palace may charge IPLOCA Convention attendees an early departure fee equivalent to the daily room rate for those who depart prior to their confirmed departure date.

### Smoking Policy

Smoking is not allowed anywhere inside the hotel and all guest rooms are non-smoking rooms.

There is, however, a designated smoking room near the fireplace in the Sorrento Lounge on the ground floor, and smoking is permitted on the terrace of the hotel.

### Dress Code

Hotel guests are not allowed to walk around the hotel in swimwear and men are required to wear long trousers when dining in the à la carte restaurants.

### Fitness Centre & Pools

The hotel has six outdoor pools that are open from April to October from 09:00 to 18:00, a fitness centre, two padel courts and a tennis court.

Guests can maintain their fitness regime in the hotel's modern fitness room that features the latest cardiovascular and weight training equipment, step machines, exercise bikes and treadmills.

The gym is open 24/7 and all guests have complimentary access.

### Hairdresser & Spa Services – available in Sorrento centre

There are no hairdresser or spa services inside the hotel, however, our Destination Management Company, Russo Agency, recommends the following establishments in Sorrento:

**Hairdresser**  
De Gregorio Giuseppe,  
Via degli Aranci, 27  
Tel. +39 081 878 2548

**Spa Centre**  
SpaUlysse  
Via del Mare, 22  
Tel. +39 081 807 3581  
<https://www.spaulysse.it/>

During the convention week, IPLOCA delegates will be offered a 10% discount on all services.





## Restaurants & Bars

The hotel has two restaurants that serve lunch: La Pagoda and Happyssimo. As capacity is relatively limited, **we recommend you reserve a table for lunch**, particularly if you are registered for a morning and an afternoon tour on the same day.

To reserve a table at any of the hotel's restaurants and bars, call **+39 081 877 5233** or book directly at the reception desk on arrival at the hotel.

With its poolside location, **La Pagoda pool bar** is the ideal location to unwind and indulge in some pasta, a salad, Italian ice cream or a refreshing drink at this open-air bar. Open daily from 10:00 to 18:00, **food served from 12:00 to 17:00**.

Located on the 7th floor, the elegant and modern **Happyssimo rooftop pool lounge and restaurant** is the perfect spot for some international cuisine or to try one of the cocktails specially created by the hotel's professional bartender. **Open from 10:00 to 23:00**.

Guests are required to pay EUR 50 per person to access the Happyssimo pool. Children under 14 years old are not allowed in the pool.

At the **L'Agumeto barbecue and more** guests will enjoy a gastronomic experience in a fantastic ambience, where grilled fish and meat and pizza are just some of the specialties that are served with fresh products from the hotel's vegetable garden. **Open from 18:30 to 22:30**.

The breathtaking view of the outdoor pools and the elegant furnishings of **Sorrento il Ristorante** are the inspiring background for each dish created by Executive Chef, Vincenzo Galano, using seasonal produce from the vegetable garden. **Open daily from 18:30 to 22:30**.

Discover Japanese cuisine with an original twist at the **J Contemporary Japanese** restaurant. The panoramic terrace of the Hilton Sorrento Palace is the stunning setting for this new restaurant that combines refined dishes with delicious cocktails. For more information and to make a reservation call +39 345 884 1911 or visit the website <https://j-japaneserestaurant.com/>



## Room Descriptions & Rates

Accommodation has been reserved for convention participants at the rates listed below. These room rates will also be offered to IPLOCA attendees during the four days prior to and the four days following the dates of the convention, subject to availability.

	Double	Single
Superior Rear View Room	EUR 358.90	EUR 299.90
Superior Front View Room	EUR 413.90	EUR 354.90
Executive Sea View	EUR 633.90	EUR 574.90
Junior Suite	EUR 710.90	EUR 651.90
Executive Suite / Garden Suite	EUR 765.90	EUR 706.90

- ▶ Rates are in Euros (EUR) and are per room, per night, based on single or double occupancy.
- ▶ Rates include standard wireless internet access, a full buffet breakfast per person, per day, and all applicable taxes and service charges.
- ▶ The third person/sofa bed charge is an additional EUR 59 per person, per night, including breakfast, tax and service charges. Maximum occupancy is three persons per room.
- ▶ There is no charge for children under two.

A full buffet breakfast will be available for all IPLOCA registered delegates in the Alba Restaurant from 06:30 to 10:30, Monday through to Friday.

For guests staying in Executive Rooms and Suites, breakfast is also available in the Executive Lounge from 07:00 to 10:00 on weekdays, and until 10:30 on weekends.

All guest rooms are equipped with:

- ▶ Standard wireless internet access
- ▶ LCD television
- ▶ Work desk
- ▶ Laptop-sized safe
- ▶ Bath amenities, hair dryer
- ▶ Tea/coffee maker
- ▶ Refrigerator

An iron and ironing board are available on request.



### Superior Rear View Rooms

20-24 sq m / 215-270 sq ft  
117 rooms available



### Superior Front View Rooms

20-24 sq m / 215-270 sq ft  
108 rooms available

Superior Rooms feature large windows and a furnished balcony offering panoramic views of the hill or the coast.

- ▶ One king-sized bed or twin beds
- ▶ Balcony
- ▶ Bathtub shower
- ▶ Wardrobe
- ▶ Interconnecting rooms are available on request







### Executive Sea View

45-50 sq m / 484-538 sq ft

91 rooms available



Admire incredible views from your furnished balcony.

- ▶ One king-sized bed or twin beds
- ▶ Separate living area
- ▶ Balcony
- ▶ Separate bathtub and walk-in shower
- ▶ Wardrobe
- ▶ Bathrobe and slippers
- ▶ Includes all Executive Club Lounge benefits



### Junior Suite

50 sq m / 538 sq ft

8 suites available



- ▶ One king-sized bed
- ▶ Separate living room
- ▶ Two balconies
- ▶ Walk-in wardrobe
- ▶ Separate bathtub and walk-in shower
- ▶ Bathrobe and slippers
- ▶ Includes all Executive Club Lounge benefits





### Executive Suite / Garden Suite

66-78 sq m / 710-839 sq ft

3 suites available



- ▶ One king-sized bed or twin beds
- ▶ Separate living room
- ▶ Double balcony
- ▶ Walk-in wardrobe
- ▶ Separate bathtub and walk-in shower
- ▶ Bathrobe and slippers
- ▶ Trouser press service
- ▶ Includes all Executive Club Lounge benefits



### Executive Club Lounge

Guests staying in Executive Rooms and Suites can enjoy all the benefits of the Executive Lounge located on the 2nd floor. The Lounge is open from 07:00 to 22:00.

- ▶ Complimentary breakfast from 07:00 to 10:00 on weekdays and until 10:30 on Saturday and Sunday
- ▶ Complimentary water, sodas, juices, wine, and a selection of snacks are available throughout the day
- ▶ Complimentary afternoon tea and a selection of biscuits



## Convention Registration Information

Participation in the Annual Convention is a benefit of membership and is limited to representatives of IPLOCA Regular, Associate, and Corresponding Member companies, Academic Members, Honorary Members, IPLOCA's Media Partners, guests of members, and accompanying partners.

Retired pipeliners of IPLOCA member companies can also register for the Convention on condition that they have been invited as a 'guest' of one of IPLOCA's current members. The term 'guest' at the convention, means the person/couple has been invited to attend by a member. It does not mean the inviting company pays the convention fee for their 'guest.'

**All IPLOCA Convention participants are required to reserve their accommodation at the hotel that has been selected for the convention, the Hilton Sorrento Palace.**

IPLOCA makes a financial commitment to the hotel in order to guarantee availability of a specific number of rooms throughout the week. In return, the hotel is able to offer discounted room rates to all IPLOCA participants. If IPLOCA fails to meet the minimum room block commitment then penalty fees have to be paid.

All room reservations for delegates attending the IPLOCA Convention must only be made using the [registration form](#) that is available on the convention registration website at [www.iploca.com](http://www.iploca.com).

We are unable to confirm convention registration if the room reservation has been made by any other means such as through travel agencies or other websites.

All attendees must pay the convention registration fee unless they are a spouse of a registered attendee or are eligible for a complimentary registration fee.

IPLOCA always encourages delegates to bring their spouse with them to the convention. This is why the registration fee is structured so that the spouse is complimentary.

All other participants (including family members and guests) must pay the full registration fee with the exception of children under the age of 18, who pay 50% of the registration fee.

Partial registration is not available. Those persons who wish to only attend part of the programme have to pay the full registration fee.

Only registered delegates are entitled to participate in the tour programme, the social events and the business meetings that are 'open to all.' The events and meetings that are only open to specific groups such as the Board of Directors, the Executive Committee, World Federation representatives, President's Dinner guests etc., are by invitation only.

Registration at [www.iploca.com](http://www.iploca.com) will open on **Monday 15 May at 15:00 CEST**

**The Convention Fee is EUR 2,400 per single attendee or per couple up until 9 August 2024.**

**In addition to the Convention Fee, all tour participants are required to pay a non-refundable Booking Fee of EUR 30 per person, per tour, as a contribution towards financing the [IPLOCA Scholarship Programme](#).**

- ▶ Only members who have paid their 2024 membership fees can attend the convention.
- ▶ Regular Members must also have submitted their 2023 Health, Safety, and Environmental Statistics Return to be eligible to attend.
- ▶ **Regular Members may invite a maximum of three non-IPLOCA members as their guests (max. three couples).**
- ▶ **Associate Members may invite a maximum of two non-IPLOCA members as their guests (max. two couples).**
- ▶ Only those persons who have registered and paid the convention fee, and have received confirmation of their registration, are entitled to participate in convention activities and events.
- ▶ **The Board, at its sole discretion, shall decide on the number of and which applications are acceptable.**

**The cut-off date for convention registration is Friday 9 August 2024**

**Late registrations will only be accepted if space is available** and will be processed on a first-come, first-served basis.

If we are able to accept a registration after the cut-off date, a **EUR 400 late registration fee** will be invoiced in addition to the convention fee. Please note, however, all tours are expected to be fully booked before this date.







## Step 1: Reserve your Room

Make your room reservation at the Hilton Sorrento Palace BEFORE registering for the convention.

Room reservations can only be made by completing the Hilton Registration Form online at: <https://iploca.com/app/uploads/2024/05/Hilton-Room-Reservation-Form.pdf>, downloading a copy, and sending it by email to [sorrento.reservations@hilton.com](mailto:sorrento.reservations@hilton.com)

When you have received your confirmation number from the Hilton Sorrento Palace, you can then register for the convention and reserve your place in the business meetings, tours and social events.

To reserve your accommodation, you can also go to [www.iploca.com](http://www.iploca.com) and click on **Register Now** and then on the **Hilton Sorrento Palace logo** to download the Hilton Registration Form.

- ▶ Insert your arrival and departure dates and select your preferred room type.
- ▶ Enter your Hilton Honors membership number, if applicable, otherwise leave the box empty.
- ▶ When you have completed all the information, download the form and send it to [sorrento.reservations@hilton.com](mailto:sorrento.reservations@hilton.com)
- ▶ You should receive an email confirmation from the hotel within a maximum of 48 hours. Please also check your spam/junk mail folders for this email.

**Note:** keep a copy of the hotel's confirmation email for your records in case you need to amend or cancel your room reservation.

If you have not received a reply within 48 hours, or if you have any **questions regarding your room reservation**, send an email to: [sorrento.reservations@hilton.com](mailto:sorrento.reservations@hilton.com) or call Reservations +39 081 877 5228.

It is important to refer to the **IPLOCA Convention** in any communications with the Hilton Sorrento Palace concerning your room reservation.

All accommodation reservations require a valid major credit card guarantee and a two (2) night deposit at the group rate for the room category requested and will be subject to the terms and conditions contracted by the Hilton Sorrento Palace for the 2024 IPLOCA Convention (see page 23).

## Step 2: Register for the Convention

To register for the convention go to [www.iploca.com](http://www.iploca.com), click on **Register Now** and complete the online registration form.

Have your Hilton Sorrento Palace room reservation confirmation number ready as you will be asked to enter this number when you register for the convention.

**Note:** Only credit card payments are accepted for convention registration fees, tour participation fees and poster session payments.



## Cancellation Terms & Conditions

### Convention Registration Cancellations

All convention registration cancellations must be notified in writing to the IPLOCA Secretariat by email: [convention@iploca.com](mailto:convention@iploca.com).

The convention registration fee will be reimbursed in accordance with the following terms and conditions:

- ▶ Convention registration cancellations received up until 20 June 2024 will incur a EUR 100 cancellation fee.
- ▶ Convention registration cancellations received between 21 June and 18 July 2024 will incur a EUR 400 cancellation fee.
- ▶ Convention registration cancellations received between 19 July and 9 August 2024 will incur a 50% cancellation fee, equivalent to EUR 1,200.
- ▶ There will be no refund of convention registration fees for cancellations received after the cut-off date of 9 August 2024.
- ▶ 100% reimbursement if the Convention is cancelled due to Force Majeure. Force Majeure meaning in case of any unforeseeable event that makes it illegal or impossible to hold the Convention.
- ▶ **Substitutions for convention registrations, for persons within the same company, are only possible until Friday 30 August 2024.** A EUR 400 administrative fee will be due for all substitutions.

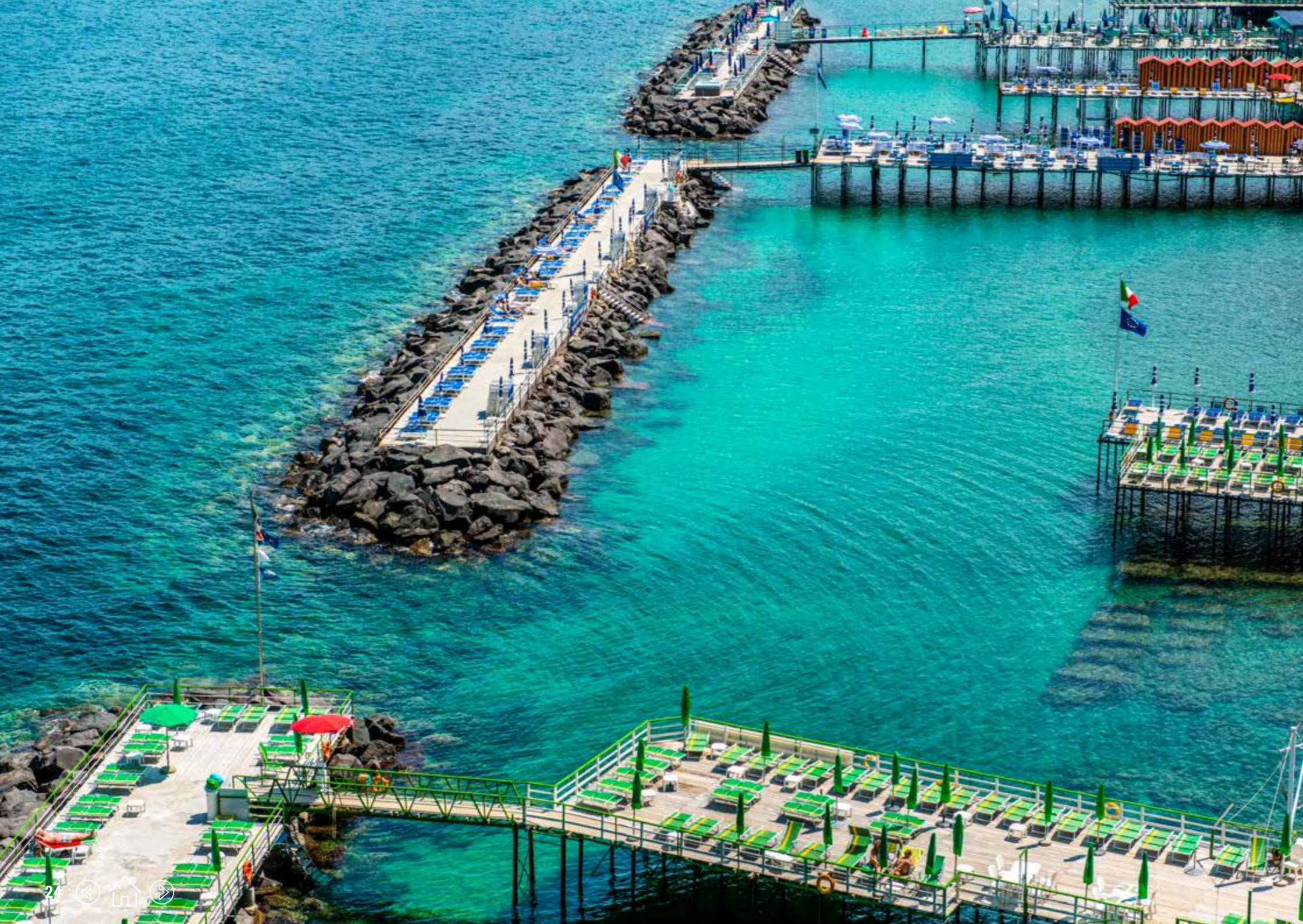
### Room Reservation Cancellations

All accommodation cancellations must be notified in writing to the Hilton Sorrento Palace by email to [sorrento.reservations@hilton.com](mailto:sorrento.reservations@hilton.com) with a copy to [convention@iploca.com](mailto:convention@iploca.com).

- ▶ Participants who cancel their accommodation reservation before the cut-off date of 9 August 2024 will not be charged any cancellation fees.
- ▶ Participants who cancel their accommodation reservation after the cut-off date of 9 August 2024 will be charged the full stay.
- ▶ 'No-shows' will be charged the full stay.
- ▶ Substitutions for room reservations for persons within the same company, for the exact dates as the original reservation, are accepted at no extra cost. **Substitutions are only possible until Friday 30 August 2024.**







## Passport & Visa Requirements

**All international visitors require a passport that is valid for a minimum of three months after their travel dates to Italy.**

Australian, USA and Canadian nationals do not require a visa for stays up to 90 days but must show documentation to border authorities to justify:

- ▶ the reason for their stay in Italy – i.e., a convention invitation letter from IPLOCA .
- ▶ the duration of their stay in Italy – i.e., a letter from the hotel as a guarantee of the room reservation.

While not mandatory, it is advisable to have travel insurance that will cover any medical expenses, including those related to COVID-19.

Before travelling, all nationals are advised to check whether they need to apply for a visa by answering a simple questionnaire on the Italian Ministry of Foreign Affairs website at <https://vistoperitalia.esteri.it/home/en>

- ▶ Participants from countries requiring a visa are strongly advised to **submit their applications at least 12 weeks before their planned travel date.**
- ▶ If you require an **invitation letter from IPLOCA** to accompany your visa application, please tick the appropriate box when registering for the convention and the IPLOCA Secretariat will send you one.
- ▶ If you require a **letter guaranteeing your room reservation**, send an email with your full name, check-in and check-out dates, and passport number to [sorrento.reservations@hilton.com](mailto:sorrento.reservations@hilton.com)



## Getting to/from the Hotel

### IPLOCA Arrival Transfers

From Naples International Airport (NAP) to the Hilton Sorrento Palace hotel

#### Saturday 7 September and Sunday 8 September

Open to all IPLOCA attendees, **pre-registration required**.

- ▶ The airport is 53 km from the hotel and the journey will take approximately one hour depending on traffic.
- ▶ Look for the IPLOCA signage after you exit the baggage-claim area.

### IPLOCA Departure Transfers

From the Hilton Sorrento Palace hotel to Naples International Airport (NAP)

#### Saturday 14 September and Sunday 15 September

Open to all IPLOCA attendees, **pre-registration required**.

- ▶ We suggest you plan on arriving at the airport at least three hours before your flight departure time.
- ▶ A detailed transfer schedule will be available at the IPLOCA Registration Desk.

If you would like to **reserve a complimentary transfer** to or from the airport, please submit your request online when registering for the convention.

**Detailed flight information must be provided** for all arrival and departure transfer requests.

**Transfers will only be provided for those persons who have received a confirmation email** from the Secretariat.

If you are not arriving in Naples on Saturday or Sunday, 7 or 8 September, below is some information on how to get to the hotel.

### Hotel Transfer Service

The Hilton Sorrento Palace provides a transfer service to and from Naples Airport at the following rates:

Vehicle	Cost	Additional charge for transfers between 19:30 and 07:30
Car for 1-3 guests	EUR 155.00	EUR 45.00
SUV for 4-7 guests	EUR 210.00	

Rates are per vehicle, one way, VAT included.

To reserve a private transfer, send an email to [sales@russoagency.it](mailto:sales@russoagency.it) or call +39 081 807 1845, during Central European Summer Time (CEST) office hours.

A minimum of 48 hours' notice is required, and the cost can be charged to a credit card. Cancellations must be made at least 24 hours before the date of the transfer.

### Taxi

Taxis are available outside the arrivals area of Naples Airport. However, to avoid having to wait in line for a taxi after a long flight, we advise you to book a taxi ahead of time. Fares vary depending on how many persons, and how much luggage you have.

There are multiple companies that provide this service online. We advise you to check that they confirm a fixed price for the transfer and that the company is able to provide the service in case of delayed or cancelled flights.

Taxi drivers do not expect to be tipped in Italy, however, most locals round up the fare. If your driver goes out of his or her way to assist you, a small tip is appreciated.

### Bus Service

Some shuttle bus companies operate services between Naples Airport and Sorrento. These buses typically drop passengers off at central locations in Sorrento from where you can take a taxi or walk to the Hilton Sorrento Palace: <https://www.curreriviaggi.it/en/>

### Uber

Uber services are not available on the Amalfi Coast.

### Convention Registration Desk

After you have checked into the hotel and settled into your room, we invite you to **check in at the convention registration desk** to pick up your registration pack which has everything you need for the week including your convention badge and your tour tickets.

The registration desk will be at the main entrance to the Congress Center on Floor 'C' and will be operating from Saturday 7 to Friday 13 September at the following times:

<b>Saturday</b>	13:00 – 18:00
<b>Sunday</b>	09:00 – 19:00
<b>Monday</b>	08:00 – 18:00
<b>Tuesday</b>	08:00 – 18:00
<b>Wednesday</b>	08:00 – 18:00
<b>Thursday</b>	08:00 – 18:00
<b>Friday</b>	08:00 – 18:00

### Convention App

If not already done by the time you arrive at the hotel, we encourage you to take the opportunity to **download the convention app**. Should you experience any problems downloading it, the registration staff will be happy to assist you.

The IPLOCA convention app is an essential guide for all delegates and contains everything you need to know about the business meetings, social events, dress code, tour programme, coach departure times, sponsors, speaker biographies and more.





## General Information

### Time Zone

Italy is GMT + 1 hour.

### Electricity & Voltage

The standard electricity output is 220V (50Hz). All sockets take the standard European two-pin plugs.

### Water

The water in Sorrento is safe to drink. It is high in calcium (hard water) so some people prefer bottled water.

### Safety

We advise you to exercise the usual caution when out and about. Sorrento generally has a safe environment, and petty crimes like pickpocketing or bag snatching are low compared to other major tourist destinations in Italy. However, be cautious in crowded areas, always stay alert and keep an eye on your belongings.

**Call 112 for emergencies (police, fire or ambulance).**

### Climate & Clothing

Sorrento has warm and pleasant weather in September, with daytime temperatures ranging from 25°C to 30°C. However, evenings can be slightly cooler, around 20°C. We recommend wearing light clothing during the day, such as shorts, skirts, or summer dresses, and bringing an extra layer for the cooler evenings, such as a light jacket or sweater. Make sure to pack sunglasses and sunscreen.

### Shopping

Shops are usually open seven days a week from 10:00 to 21:00, and most stores in the old town are open from 10:00 to 23:00 every day. The pedestrian area of Corso Italia, just a short walk down the hill from the Hilton Sorrento Palace, has many shops and cafes.

### Smoking

Italy has strict regulations and smoking is generally prohibited in indoor public spaces including hotel rooms, restaurants, bars, shops, train stations, airports, cars and buses.

If smoking areas are available, they are indicated by a blue sign that says 'Area Fumatori.'

### Tax

Value Added Tax (VAT), known as 'IVA' in Italian, is applied to most goods and services in Italy and is usually included in the listed prices of goods and services.

The standard VAT rate is 22%, although reduced rates of 10% or 4% may apply to certain items such as food, books and essentials.

Many cities and regions in Italy impose a tourist tax on overnight stays in hotels, bed and breakfasts, and rental apartments. The tax amount varies depending on the location and the category of accommodation. The tourist tax at the Hilton Sorrento Palace is currently EUR 4.00 per day, per person.







### Eating Out

If there's one thing we know for sure, it's that you won't go hungry! It's hard to walk more than a few steps in Sorrento without passing by a restaurant... not to mention the cafés, pubs, wine bars, and gelato shops that line the streets downtown.

### Traditional dishes and food from Sorrento

Sorrento is famous for its lemons and oranges, grown in local groves covered in traditional shades known as 'pagliarelle.' Local lemons are used to make lemon pasta, and the famous 'limoncello,' a traditional sweet liqueur served after meals. Taste homemade limoncello and lemon desserts at establishments like **Bar Gentile**.

**Parmigiana di Melanzane:** a vegetarian alternative to lasagna with layers of tomato and aubergine.

**Gnocchi alla Sorrentina:** fresh pasta tossed with tomato sauce and melted mozzarella.

**Provolone del Monaco:** a local soft cheese with a slightly sharp taste aged from 6 to 18 months.

**Walnuts from Sorrento:** used to make 'nocino,' an after-dinner liqueur.

**Gelato:** Finish your meal with artisanal gelato (ice cream) made with fresh, natural ingredients. **Gelateria Primavera** and **Raki** are among Sorrento's best known gelaterias.

For those of you who are planning on arriving a little earlier or staying on after the Convention, why not plan ahead and reserve a table at one of Russo Agency's favourite restaurants:

### Restaurants in the centre of Sorrento:

- ▶ Ristorante Tasso [www.ristorantetasso.com](http://www.ristorantetasso.com)
- ▶ Ristorante Zi Ntonio Tel. +39 081 878 1623, (no website)

### Restaurants by the sea:

- ▶ Ristorante Bagni S. Anna [www.ristorantebagnisantanna.com/](http://www.ristorantebagnisantanna.com/)
- ▶ Ristorante Soul & Fish [www.soulandfish.com/](http://www.soulandfish.com/)

### Michelin-starred restaurants:

- ▶ Il Buco [www.ilbucoristorante.it/](http://www.ilbucoristorante.it/)
- ▶ Don Alfonso [www.donalfonso.com/](http://www.donalfonso.com/)
- ▶ Quattro Passi [www.ristorantequattropassi.it/](http://www.ristorantequattropassi.it/)

**Authentic Neapolitan pizza** at one of the many pizzerias in Sorrento:

Da Franco [www.instagram.com/pizzeria\\_da\\_franco/](https://www.instagram.com/pizzeria_da_franco/)

Vasame [www.vasame.com/menu/](http://www.vasame.com/menu/) for wood-fired pizzas with fresh, high-quality ingredients.

### Tipping

In some restaurants and cafes, a service charge known as 'coperto' or 'servizio,' may be added to your bill. This is a fixed charge for the service provided and is not a tip. Tipping is not obligatory in Italy, but leaving a small gratuity for good service is appreciated.

### Do's and Don'ts

When visiting Italy it's essential to be mindful of local customs and cultural norms to ensure an enjoyable experience. Here are some do's and don'ts to bear in mind:

**Do greet locals politely.** Always greet locals with a smile and a friendly 'buongiorno' (good morning) or 'buonasera' (good evening) depending on the time of day.

**Do say 'grazie'** (thank you) and **'prego'** (you're welcome) frequently to show appreciation.

**Do respect cultural sites.** When visiting historical or cultural sites, do follow the rules and regulations, such as not touching artefacts or speaking loudly.

**Do explore the local cuisine** and try traditional dishes. Italians take pride in their food culture, so be open to new culinary experiences.

**Do be patient.** Service in restaurants and shops may be slower compared to other countries. Practice patience and enjoy the leisurely pace of life.

**Don't wear revealing clothing,** particularly when visiting churches or other religious sites.

**Don't interrupt conversations.** Italians value conversation and may find it rude if you interrupt or speak loudly in public places.

**Don't skip the espresso.** Coffee culture is important in Italy, so don't skip the opportunity to enjoy an espresso or cappuccino at a local cafe.





Thanks to all our sponsors!

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Sponsorship as of 6 May 2024

If your company is interested in sponsorship, please contact [caroline.green@iploca.com](mailto:caroline.green@iploca.com), telephone +41 22 306 02 30.

Registration opens Wednesday, 15 May 2024 at 15:00 CEST

See you in Sorrento!



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1216 Cointrin/Geneva  
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Email: [convention@iploca.com](mailto:convention@iploca.com)  
[www.iploca.com](http://www.iploca.com)

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